

Lawrence Public Library Board of Trustees Meeting  
Regular Meeting, 7 p.m./Public Library  
Date: January 16, 2024

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Janet Faro, Joan Brian, Jamie Cox, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: Julie Mieux (out of town)

- I. Recognition of Visitors
  - A. Steve Anderson (WAKO), David King from Old School Red Hill Podcast
- II. Approval of Minutes
  - A. Joan moved to accept the November minutes, Janet seconded. Motion carried
- III. Financial Report
  - A. Accountant's Report
    1. Both November 2023 and December 2023 financial reports were reviewed
    2. Accountant Dave Weger instructed Dianne to transfer \$31,835 from general checking to FICA/IMRF account and \$34,808 to the Building account as was budgeted
  - B. Claims
    1. It was noted the water bill amount for this month is double the previous bill; John will go by the water department to check on it
    2. Jamie moved to accept the claims, Deanna seconded. Roll call motion passed
- IV. Director's Report
  - A. Dianne went over her report, with the following highlights:
    1. The first property tax disbursement was received for \$186,250.68
    2. Replacement taxes: December \$748.81 and January \$1,655.85
    3. The lift was inspected on 1/9/24 and passed
    4. The Per Capita Grant application was submitted on January 9<sup>th</sup>
    5. We received a donation of \$250 from First Bank
    6. The library was approved for two Illinois Humanities Road Scholar grants in 2024 with Dennis Stroughmatt (April) and Brian "Fox" Ellis (September)
    7. Checkouts slowed down, but Hoopla checkouts grew
    8. Sheri Zwilling will lead an art class in March (free to patrons); the class is free to patrons and they are targeting teens
  - B. Youth and Programs Report (reviewed by Dianne)
    1. Jenelle Decker won the Ipad in the drawing
    2. Gift cards (from Alfonso's, Hoagy House, Off The Square, and Midpoint) were won by Jessie Andrews, Sue Luthe, Avery Shuff, and Beverly Medley

3. There was an average of 5 children for Story Time each week. Staff gave away 15-20 craft kits. Lawrenceville Head Start came to Story Time on 1/3/24 with 11 kids
  4. There will be a Winter Reading Challenge for Teens and Adults, January 2 through February 24. There are 35 participants so far with the goal to read 4 books in 8 weeks. There will be a grand prize drawing of a \$100 Amazon card for those who meet the goals
- C. Draft of Revised Internet Policy
1. Needed for the Per Capita Grant for next year
  2. Dianne reviewed the current policy and the changes
  3. The trustees are to read the current and new policies to discuss at the February meeting
- V. Unfinished Business
- A. Digitizing newspapers (Bridgeport Leader has not been digitized)
1. David King (The Old School Red Hill Podcast group) attended with a presentation/handout
  2. This group is working with Advantage Archives (the same group the library used for the other newspapers) to digitize the Bridgeport Leader
  3. They intend to start with the years 1974-1993 and add other years before and after that era later
  4. They are interested in this project going on the same page as what we have set up with the other newspapers
  5. The quote is \$7300 for approximately 20 years of newspapers with an average of 16 pages per issue
  6. The Historical Society owns the bound copies of the Bridgeport Leader and is partnering with the Old School group
- V. New Business
- A. Dianne had a notice from Ameren about three-phase service
1. John doesn't think it applies to the Library but will check it out
- VI. Truth In-Taxation Compliance (not required)
- VII. Other Business (None)
- VIII. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary