

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: September 19, 2023

Budget Hearing FY2024
09/19/23, 6:45 – 7:00 p.m.

Open hearing for public comments on the FY2024 budget. No public attended, no comments. Meeting closed at 7 pm.

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, Joan Brian, Jamie Cox, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: None

- I. Recognition of Visitors
 - A. Steve Anderson (WAKO)
- II. Approval of Minutes
 - A. Joan moved, Jamie seconded to accept the August minutes. Motion passed
- III. Financial Report
 - A. Accountant's Report
 1. The CD from the working cash , \$47302.33
 - a. borrowed from working cash, voted last month to reinvest it, the rate was good for a CD (4.90 %), for 11 months
 - B. Claims
 1. Julie motioned, Jamie seconded to pay the claims for September. Roll call motion passed
- IV. Director's Report
 - A. Dianne went over her report, with the following highlights:
 1. Columbia Insurance Audit was completed, there is no additional premium
 2. The Hoopla digital subscription started on September 1, 2023
 - a. As of 9/19/23, we have had 52 checkouts, 42 new patrons to Hoopla, with a cost of \$102.32
 3. On September 11, Jerry Zeigler (Ewing) installed the large acrylic building sign, hour sign, and vinyl door logo. They transported the outside book drop to prepare for vinyl wrap
 - B. Youth and Program Report
 1. Story Time started up again in September, every Wednesday at 10:45 a.m.
 2. Take home craft kits are available at the desk each week that go along with the Story time theme
 3. Jennifer met with a group of libraries to discuss next year's summer reading program

4. The YA section of books is in the process of being updated
 5. The September 13 Debra Ann Miller portrayal of Nellie Bly was well attended
 6. October will be a library card promotion month
 7. Books will be given away for Pre-K through 6th grade reading levels the week of October 23-31
- V. Unfinished Business
- A. Approval of Revision of Circulation Policy – D. Brumley
 1. the circulation policy has been revised to reflect the vote of the board that we will no longer charge fines
 2. DVD's loan period was changed to 2 weeks
 3. Video tapes were removed from the policy
 - B. Julie motioned to approve the revisions of the circulation policy, seconded by Deanna. Motion carried
- VI. A. Final Approval of FY2024 Budget for the Operation of the Lawrence Public Library District
 1. Joan motioned to approve the fiscal year 2024 budget, Jamie seconded. Roll call motion passed
- B. Ordinance No 23-02—To Adopt a Budget for the Fiscal Year 2024, For the operation of the Lawrence Public Library District and enact an appropriate Ordinance
 1. Jamie moved, Julie seconded to approve Ordinance No. 23-2. Roll call motion passed
- VII. Truth In-Taxation Compliance (not required)
- VIII. Other Business (None)
- IX. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary