

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: July 18, 2023

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Janet Faro, Joan Brian, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: Julie Mieure, Jamie Cox

- I. Recognition of Visitors
 - A. Jennifer Buchanen (Youth and programs), Mary Ransome (Community member), Steve Anderson (WAKO), Dave Weger (accountant)
- II. Approval of Minutes
 - A. Deanna motioned to approve the June minutes, Joan seconded. Motion passed
- III. Financial Report
 - A. Accountant's Report—David went over the end of year report
 1. We had about \$60,000 in excess, which covered part of the building fund deficit
 2. We do not have any outstanding debt
 3. We received more e-rate money than budgeted
 4. FICA-IMRF—we didn't spend as much as budgeted
 - B. Claims
 1. Joan moved to approve and pay the claims for July, Deanna seconded. Roll call motion passed
- IV. Director's Report
 - A. Dianne went over her report, with the following highlights:
 1. The gutters were cleaned out on 6/16/23, Tracy Electric cleaned out a clog in the drain of the HVAC units, a power pole was installed in the genealogy room, a repair was made on lights in the stacks
 2. Former Phoenix building/lot: new owner Cody Bobe will be opening an evening only restaurant and will take care of snow removal in the parking lot. Dianne offered for the library to share the cost
 3. We have quotes on signage ideas from Ewing
 4. The insurance bid notice was published on 6/29. We have quotes from Cochran's and Kull's
 5. Stats for the library visitors are good
 6. The library will not participate in Kid's Shopping Day on 8/5 due to hosting the Photo Exhibit on 8/4 evening
 7. The adult non-fiction section has been weeded out and Dianne is working on updating the collection
 8. Lazeware installed a new printer for patrons
 - B. Youth and Programs Report (Jennifer Buchanen)

1. Summer Reading Program: 182 registered, 55 completed reading logs, 20 Holiday World Tickets given away, 10 Bobe's \$20 gift cards given away
 2. Coming events:
 - a. LCAC Photo Exhibit—August 4-10 with a reception on 8/4 from 5 to 7 pm
 - b. Story Time/Crafts—each Wednesday at 10:45 am, September through April
 - c. Debra Miller as Nellie Bly—September 13 at 7 pm
 - d. Friends of the Library book sale will begin September 14 during the Fall Festival
- V. Unfinished Business
- A. Review of Insurance Bids and final approval
 1. Dianne reviewed the options from Kull and Cochrans
 2. Joan moved to accept the bid from Secura through Kull's Insurance for \$9651. Janet seconded. Roll call motion passed
 - B. Review of Hoopla subscription to expand digital collection
 1. Tabled so we have more time to check it out
 2. Dianne noted the initial investment is \$5000 instead of \$2000
- V. New Business
- A. Adoption of Ordinance No. 23-01 to Levy a Tax for Building and Maintenance (D. Brumley)
 1. Janet motioned to adopt the above ordinance, Deanna seconded. Motion passed
 - B. Secretary's Audit: Appointment of Two Trustees to certify accuracy of Secretary's records FY2023
 1. John and Joan volunteered to do the above within the next month
 - C. Discussion and Approval of Building Signage Quote from Ewing Printing (D. Brumley)
 1. Quotes on a "Lawrence Public Library" on building next to door on porch (\$1713.93), a Library Hours sign in our existing frame (\$220.21), our Logo on the door (\$126.95), and a vinyl wrap for the book drop (\$1197.23) for a total for all 4 of \$3258.32
 2. Joan motioned to do the 4 signs listed above, Deanna seconded. Roll call motion passed
- VI. Truth In-Taxation Compliance (not required)
- VII. Other Business
- A. Decennial Committee to meet after regular meeting
- VIII. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary