

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: November 15, 2022

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President John White called the meeting to order at 7:00 p.m. Board members present were: Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, Joan Brian, Jamie Cox, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: None

- I. Recognition of Visitors
 - A. Dave Weger (accountant), Steven Anderson (WAKO)
- II. Approval of Minutes
 - A. Julie moved to approve the October 2022 minutes, Jamie seconded. Motion carried
 - B. Joan moved to approve the special meeting minutes of 10/29/22, Julie seconded. Motion passed
- III. Financial Report
 - A. Accountant's Report
 1. Dave reviewed the financial report; we are closely aligned with the budget
 - B. Claims
 1. Julie motioned to approve the claims, Jamie seconded. Roll call motion passed
- IV. Director's Report
 - A. Dianne went over her report, with the following highlights:
 1. The per capita grant deadline is January 30th, 2023
 2. Lazerware is recommending upgrading our 7 computers through a special initiative program at a cost of \$65 per computer
 3. Tracy Electric reported it will cost \$1750 to run the additional cable to the reference room with E-rate fund paying 80% of the cost
 - B. Youth and Program report
 1. The library gave away 137 books to children during the Halloween book giveaway
 2. Two students from Unit 10 and two from Unit 20 have agreed to participate on a teen advisory board with the first meeting probably in December
 3. Jennifer spoke to both county Headstart programs about how to get a library card
 4. A monthly series of STEM classes began on November 9th (it will be the second Wednesday of each month)
- V. Unfinished Business
 - A. Update on ceiling/light project (J. White)
 1. John and Dianne met with two Wolfe construction people
 2. They will start the project the first of December

3. They will start in the north (reference) room; plastic will cover all library furnishing/books; they will use a HEPA filter
 4. It will take a total of 4-5 weeks
- V. New Business
- A. Ordinance No. 22-3, For The Assessment, and Collection of Taxes Within the Corporate Limits of the Lawrence Public Library District—Fiscal Year Commencing July 1, 2022 and Closing June 30, 2023
1. Janet moved to approve the Levy described above, Julie seconded. Roll call motion passed
- B. Annual Financial Report FY2022 Certification
1. This report is submitted to the Comptroller every year; it gives our expenses, balance sheet, assets, IMRF, etc.
 2. Jamie motioned to submit the AFR report, Julie seconded. Motion carried
- C. Decision to hold December Board Meeting/Authorize Approval of Claims
1. The board decided a December meeting is not needed
- D. Approval of 2023 Board Meeting dates
1. Joan motioned to approved the third Tuesday of the month at 7 pm for 2023 meetings, Deanne seconded. Motion passed
- VI. Truth In-Taxation Compliance (not required)
- VII. Other Business
- A. Discussion of Per Capita Requirements for next application (Dianne)
1. Dianne went over chapters 8-13 for discussion
- B. “Quilts of Valor” meets the 4th Wednesday of every month from 9 am to 4 pm. They would like to use our basement for their meetings.
1. A discussion was held—with concerns about our basement not being handicapped accessible, we decided the library isn’t their best option
- VIII. Executive Session (not required)

Submitted by:

Cynthia Hays-Morris, Secretary