Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: September 17, 2019

A public hearing was held before the regular meeting, at 6:45, for public comment on the annual budget. No members of the public attended.

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Mike Neal called the meeting to order at 7:00 p.m. Board members present were: Mike Neal, Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, Joan Brian, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: None

I. Recognition of Visitors
   A. Carol Hutchinson (library assistant), Jennifer Buchanan (Youth & Program Director), Steve Anderson (WAKO), Bill Richardson (Daily Record), and Dave Weger (accountant)

II. Approval of Minutes
   A. John motioned, Julie seconded to approve the August minutes. Motion passed

III. Financial Report
   A. Accountant’s Report (Dave Weger)
      1. There wasn’t a lot of activity in August
      2. We spent $32,000 more than we took in, but all is fine
   B. Claims
      1. John motioned to accept claims report, Joan seconded. Roll call motion passed

IV. Director’s Report
   A. Dianne presented her report with the following highlights:
      1. The “Friends” book sale went very well, no report on proceeds at this time
      2. We welcomed Jennifer Buchanan (Youth and Program Director) at the end of August to the staff and her training is proceeding
      3. We have not yet received our per capita grant check
      4. At the next meeting, Dianne will need to go through some information on the Per Capita application and its requirements (It was on the agenda but will be tabled until next meeting)
      5. We received a memorial gift of $185 for Buford Balding from his daughter Jana Balding
      6. Update on Advantage—the company that is scanning our microfilm. They are finishing up on scanning. It will take about a month after the scanning in complete for the website to be up and running. Joan will send a photo and bio of Mr. Poppe for the website.

V. Unfinished Business
   A. Steele painting
1. We received an email for Mr. Churchman
2. He recommends we wait for the next auction (as opposed to the one in 4 weeks) because he has 4 other Steele Paintings
3. He states that “the Steele market is crumbling”
4. John motioned to pay the $1000 fee to Curt Churchman for restoring the painting and bring the painting home for display. Julie seconded. Roll call motioned passed

VI. New Business
A. Ordinance #19-02 to Adopt a Budget for the Fiscal Year 2020 for the Operation of the Lawrence Public Library District and Enact an Appropriation Ordinance
   1. Dave added about $80,000 as a buffer under “contingencies”
   2. The rest of the budget is mostly the same
   3. Cash on hand at Beginning of Fiscal Year $548,300; Estimated Receipts $294,900; Estimated Expenditures $433,200; Estimated Cash on Hand at end of Fiscal Year $410,000
   4. Motion to Accept Ordinance #19-02 by Janet, seconded by Deanna. Roll call motion passed

VII. Truth In-Taxation Compliance—not required
VIII. Other Business
A. John reported that we sent a ceiling tile for a test for asbestos
   1. We should have a reply in 3-5 days
   2. Elite Environmental and Safety Services is the company testing the ceiling tile

IX. Executive Session—not required

Submitted by:

Cynthia Hays-Morris, Secretary