Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: 5/21/2019

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Mike Neal called the meeting to order at 7:00 p.m. Board members present were: Mike Neal, Cyndi Hays-Morris, John White, Luanne Negley, Julie Mieure, Janet Faro, Deanna Ratts-Boyd, and new board member Joan Brian. Library director Dianne Brumley was present. Board members absent: None

I. Declaration of Election Results/Oath of Office
   A. Certifications have been received from County Clerk for the newly elected trustees (Joan Brian, Cynthia Hays-Morris, John White)
   B. The above three trustees were given the oath of office by President Mike Neal.

II. Election of Officers
   A. John nominated Mike Neal to be President, Julie seconded. No further nominations.
   B. Cyndi nominated Deanna Ratts-Boyd to be vice-president, Janet Faro seconded. No further nominations.
   C. Julie nominated John White to be Treasurer, Joan seconded. No further nominations.
   D. Janet nominated Cyndi Hays-Morris to be Secretary, Deanna seconded. No further nominations.
   E. All voted to accept the above nominations. Motion passed.

III. Recognition of Visitors
   A. Steve Anderson (WAKO), Bill Richardson (Daily Record), and Dave Weger (accountant)

IV. Approval of Minutes
   A. John moved to accept the April minutes. Julie seconded. Motion passed.

V. Financial Report
   A. Accountant's Report (Dave Weger)
      1. We received more than expected from property taxes
      2. We have taken in approximately $95,000 more than we spent.
      3. Everything is pretty close to budget
      4. It was noted that the library's IMRF rate is going to go up later in the year (the rate is adjusted every three years)
         a. There are 7-8 people drawing out of the IMRF and less people paying in.
         b. Dave reports we may have to levy more next year, he will be doing more calculating to determine the plan
   B. Claims
      1. John motioned to accept the claims as presented, Deanna seconded. Roll call motion passed.
VI. Director's Report
   A. Dianne noted the library has been very busy. Highlights include:
      1. We were approved for E-Rate funding for Frontier (fiber optic internet), Tracy Electric (cabling), and Lazerware
      2. Summer reading program registration is underway. The first program is June 6th.
      3. Pint Size Polka on 4/24 was well attended
      4. Three 3rd grade classes from Parkside visited in April

VII. Unfinished Business
   A. Steele Painting
      1. The painting is currently with Curt Churchman at Fine Estate Art and Rugs
      2. He suggests listing it for $25,000 and be open to accepting offers
      3. A 20% commission will be deducted from the sale price and the $1000 conservation fee will be paid from our profit.
      4. Deanna motioned the following: We will leave the painting with Fine Estate Art at the price of $25,000, but will entertain lower offers. Mr. Churchman would contact us of any offers under $25,000 for permission to sell. We will require him to supply us with a certificate of insurance before signing the agreement. The library would be paid the net proceeds within 10 days after sale, unless there is a good reason it will take longer. John seconded. Roll call motion passed.

VIII. New Business
   A. Prevailing Wage Act Change—effective 6/1/19
      1. An ordinance is no longer required
      2. If we have work done, we would need to pay the prevailing wage
   B. Annual Non-Resident Card Fee Agreement FY2020
      1. It is currently $35 for a non-resident card
      2. Julie moved to adopt the resolution to continue to participate in the non-resident program at a rate of $35, John seconded. Roll call motion passed.
   C. Microfilm Digitization: Discussion of Advantage Preservation Quote
      1. We have 351 reels of microfilm in the library, the price is $135 per reel.
      2. $800 would be the cost for setting up a website—then the uploaded ($100 upload fee each time documents are uploaded) documents would be accessible online to library patrons
      3. $250 cost for a hard drive
      4. Bill Richardson will assist Dianne in contacting Kathleen Lewis about permission to put back copies online of the Daily Record
      5. Mike will contact the Sumner Press about including them in the plan
      6. We will proceed with the plan by doing the preliminary steps
      7. The system can be checked out on the Marshall Library website as they have digitized their microfilm
IX. Truth in-Taxation Compliance—not required

X. Other Business
   A. The personnel committee will meet Tuesday, June 4th at 4:45 pm at the library

XI. Executive Session—not needed

Submitted by:

Cynthia Hays-Morris, Secretary

*Committees for 2019-20
Finance: John White (chair), Joan Brian, Janet Faro
Building: John White (chair), Janet Faro, Julie Mieure
Operations: Cyndi Hays-Morris, Julie Mieure, Deanna Ratts-Boyd (chair)
Personnel: Joan Brian, Cyndi Hays-Morris, Deanna Ratts-Boyd (chair)