The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Mike Neal called the meeting to order at 7:00 p.m. Board members present were: Mike Neal, Cyndi Hays-Morris, John White, Julie Mieure, Janet Faro, and Deanna Ratts-Boyd. Library director Dianne Brumley was present. Board members absent: Luanne Negley

I. Recognition of Visitors
   A. Steve Anderson (WAKO), Bill Richardson (Daily Record), and Dave Weger, accountant.

II. Approval of Minutes
   A. John motioned, Janet seconded, to approve the minutes from January. Motion passed.

III. Financial Report
   A. Accountant’s Report presented by Dave Weger
   B. Claims
      1. John motioned, Julie seconded to pay the claims. Roll call motion passed.

IV. Director’s Report
   A. Dianne’s report included the following:
      1. Circulation is back to its usual numbers
      2. Wheel chair lift Certificate of Operation was received. It will expire 1/17/2020
      3. A CD at Casey State Bank will mature on 2/23/19
      4. Friends of the Library has paid for several improvements
         a. Purchase of custom shades for the Children’s area and the office for $2200, installed by Cannon’s Furniture
         b. Paid $300 for painting the patron bathroom upstairs.
      5. Ed has sold a few old/unused items from the library and money given to the Friends of the Library ($275 for several items)
      6. A monetary memorial was given to the library for $515 in honor of Alice Jo Ketterman. No specific items to be purchased were designated. Dianne will see what the library needs and proceed.
      7. The “Fine Forgiveness” will be in March with the food drive for Sign of the Kingdom
      8. Staff training was completed on 2/12/19
      9. Dianne attended a free workshop on “Preparing a Disaster Business Plan”.

V. Unfinished Business
   A. E-Rate Estimate from Tracy Electric
      1. Cost to replace computer cable (Lazerware Mike Jesinski consulted with Rob at Tracy Electric as to what is needed)
2. The E-Rate money is a special fund and can only be used for certain things. This project qualifies.
3. The estimate is for $3200 and E-Rate would pay for 80% (we would pay 20%)
4. We have to apply and get approval. This fund is only available for a certain amount of time.
5. We need to authorize Jill Dare (our E-Rate consultant) to apply for the money.
6. John motioned to have Jill Dare apply for the grant, Janet seconded. Motion passed.

VI. New Business
   A. Tracy Electric Estimates for lighting and exhaust fans
      1. John has checked into exhaust fans for the bathrooms
      2. Estimate of $650 for two exhaust fans/lighting installed by Tracy Electric
      3. Julie motioned to approve the above purchase. Deanna seconded. Roll call motion passed.
   B. John inquired with Tracy Electric about changing florescent light bulbs to LED bulbs. The bulbs last longer and take less electricity.
      1. Rob Tracy counted all the light bulbs, and figured if they were on 12 hours a day, $4005 per year is the cost to light the building for a year with current lights. With LED lights, it would cost $2002 per year. Changing the can lights to LED would save an additional approximate $300-400 per year. The changes would pay for themselves after 2.5 years.
      2. The estimate to do this work $4840 (every light in the building, basement included).
      3. John noted nothing needs to be done immediately, it is something to think about for the future.

VII. Truth In-Taxation Compliance—nothing required
VIII. Other Business—none
IX. Executive Session: see separate minutes
X. Selling of Library Property
   A. A motion to authorize to sell at public auction of the painting by TC Steele through “Fine Estate Art and Rugs” auction house, to authorize the cleaning/restoring of the painting at $1500, and to pay the 25% auction consignment fee, on April 7th, 2019 at the Indianapolis Art Center, with a reserve of $26,000. The motion was made by John and seconded by Julie. Roll call motion passed.

Meeting adjourned.

Submitted by:

Cynthia Hays-Morris, Secretary