

Lawrence Public Library Board of Trustees Meeting  
June 21<sup>st</sup>, 2016  
Regular meeting 7:00 p.m.  
Place: Library

Agenda

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Marilyn Wagner called the meeting to order at 7:00 p.m. Board members present were: Marilyn Wagner, Susan Moore, Sue Schultz, and John White. Absent: Mike Neal, Cyndi Hays-Morris, Luanne Negley.

Recognition of Visitors

A. Terrie Tucker (Library Director) and David Weger (Accountant).

Approval of Minutes: In the May 5<sup>th</sup> minutes, Marilyn Wagner was listed as the President to call the meeting to order. However, Marilyn was absent so Vice President Mike Neal opened and moderated the meeting that night. The correction was made and the minutes were approved on motion by Susan Moore and seconded by Sue Schultz.

Financial Report

A. Accountant's Report: David Weger reviewed and discussed values in the May 31, 2016 report. He expressed a resolution be made to transfer money (\$18,650.00) from the General Fund to the Building Fund then back to the General Fund. This would allow the Debt payment to be made from the Building Fund on or before June 30, 2016. The motion to make this accounting transaction was made by Susan Moore and seconded by John White.

B. Claims

1. No additions or corrections were made.
2. Motion to accept the Claims Report was made by Sue Schultz and seconded by Susan Moore.

IV. Director's Report

A. Director's Report was given by Terrie Tucker.

B. Mr. Cassem has returned the last reading table he refinished. He has one rectangular (newspaper table) table left to refinish. He will pick it up as soon as he has time and space to perform the work.

C. Friends of the Library Group has gifted to the library a possible new window treatment for the windows directly behind the circulation desk. Janet Vayhinger from Cannon's Furniture is assisting in the process.

- D. The final reimbursement from the federal government program to help with technology cost has been received. Also, the library received a final check for internet connectivity expense in the amount of \$1,973.78. The check was deposited into the General Fund checking account.
- E. A check for \$1,772.76 from the Lawrence County Treasurer was deposited into the General Fund checking account. It was for the final allocation on mobile homes for 2016 and for 2015 redemptions distributions.
- F. Director Terrie Tucker will be on vacation from 6/27/16 to 7/5/16.
- V. Youth/Program Director's Report
  - A. Dianne Brumley's report was presented by Director Terrie Tucker.
  - B. Highlights include: good start for Summer Reading Program (209 children registered) as well as new cards for many children. Daily Record carried front page story and photo of the kick off program on 6/10/16 with naturalist Vitoria Alvalero from Animal Tales and Magician, Richard Landry on 6/16/16 were well-attended. A Youth Program budget was shown.
- VI. Unfinished Business
  - A. John White is working with the Kull Insurance Agency on possible claims process for the aluminum siding damage to the exterior west and north gable ends of the library roof.
- VII. New Business
  - A. Marilyn Wagner received a letter from Linda Phillippe asking the Lawrence Public Library to consider a memorial tree planting for Vanessa Wells (see attached letter). After discussion, the Board chose not to proceed with placing a memorial plaque to an existing tree.
  - B. Marilyn suggested that the Personnel and Budget Committees should meet and make recommendations before the next Board Meeting on July 19, 2016.
  - C. Marilyn also noted that the budgeted expense amount for new computers for 2016 had been met.
- VIII. Truth In Taxation Compliance. No activity at this time.
- IX. Other Business-none
- X. Executive Session-none

Submitted by

John M. White, Treasurer (June 2016 fill in for Secretary Cynthia Hays-Morris)