

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: 01/19/2016

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Marilyn Wagner called the meeting to order at 7:00 p.m. Board members present were: Marilyn Wagner, Mike Neal, Cyndi Hays-Morris, John White, Luanne Negley, Susan Moore, and Sue Schultz.

- I. Recognition of Visitors
 - A. Carol Hutchinson (library assistant), Terrie Tucker (library director),
- II. Approval of Minutes: Motion by Susan Moore to approve the November 2015 minutes as presented. Seconded by John White and approved.
- III. Financial Report
 - A. Accountant's Report
 1. Terrie noted we are earning a 1% interest on the working cash CD.
 - B. Claims
 1. No additions or changes
 2. Mike motioned to accept the claims as presented. Seconded by Susan Moore. Passed by role call vote, 7-0.
- IV. Director's Report
 - A. Terrie presented her report
 1. A check was received for \$1539.42—reimbursement for the new Internet connectivity equipment. There is one more reimbursement due—it is for around \$4000 and is pending. She noted she might have to request it again. It is from Frontier and they do not move quickly.
 2. Replacement tax--\$236.28 for December and \$769.25 for January.
 3. New IMRF employer contribution rate is 12.10%.
- V. Youth/Programs Director's Report
 - A. Terrie presented Dianne's report.
 1. The web site has been updated.
 2. The book club reading list was reported
 3. The summer reading program has been finalized
 4. Upcoming programs were noted
- VI. Unfinished Business
 - A. Building Renovation Projects
 1. Main Level Floors—
 - a. The project will be started Monday, January 25.
 - b. The library will be closed for at least a week, possibly two.
 - c. The closure will be posted in the newspaper, on the web page, and Facebook. The staff will still be present to answer the phone, answer questions, and receive deliveries.
- VII. New Business

A. Overdrive (SILGO) Consortium transferred to 3M Consortium (eBooks)

1. SILGO served us well, but many libraries are moving to 3M, which is run by the state of Illinois. The annual fee of SILGO was around \$3000 a year and 3M is around \$700 a year.
2. They can take our collection and absorb it into 3M. (the southern Illinois libraries own the SILGO collection).
3. Other library's board of trustees has approved this move.
4. Susan Moore motioned not to renew SILGO contract/subscription and switch to 3M. Seconded by Sue Schultz. Passed by a role call vote.

B. Magazine subscriptions—hardcopy to electronic

1. Terrie noted there are probably 6 magazines that get checked out
2. The subscriptions for hard copy magazines run about \$750 a year and then they have the problem of storing the magazines.
3. Terrie is proposing getting rid of all but the gifted magazines (Smithsonian & Good Housekeeping, among others) and 4-6 of the most popular ones.
4. Instead we can subscribe to a database subscription service (Zinio) with the ability to access around 90 different magazines for \$125-150 less a year.
5. Terrie is doing a survey to find out which magazines are most popular
6. Time, People, Countryside, Better Homes & Gardens would possibly be kept as "hard copy" magazines
7. Terrie will report back next month on her survey as to which magazines should be kept.

C. Snow Removal 2016

1. Growing Green is going to do our snow removal. They charge separately for salting and chipping away of the ice. They shovel the front sidewalk and remove the snow from the back entrance. They don't start until there are 2 inches. Terrie told them to only come when we are open and only once a day. Six inches or more the library will close. Kevin the janitor will take care of the rest of the snow issues.

VIII. Truth In-Taxation Compliance—no discussion necessary

IX. Other Business

A. E-fines

1. We have \$177.22 collected in 6 years of using "The Illinois Funds" service. It was formerly free, but now there will be a \$10-12 monthly fee. Other libraries have opted to close out and not use the service. Terrie is proposing we close ours out.
2. Mike Neal moved, Susan Moore seconded to close our "Illinois Funds" e-pay account. Motion passed with a role call vote.

B. Political Candidate

1. Kyle McCarter (running for US Senator) is looking for a place to hold his meetings. Terrie wanted to know if we allow political meetings. We noted we do not discriminate and allow anyone to hold meetings in the basement. We noted no conflict of interest.

X. Terrie noted we have our new computers

XI. Executive Session—not needed

Submitted by:

Cynthia Hays-Morris, Secretary