

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: 11/17/15

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Marilyn Wagner called the meeting to order at 7:00 p.m. Board members present were: Marilyn Wagner, Mike Neal, Cyndi Hays-Morris, John White, Luanne Negley, and Sue Schultz. Absent: Susan Moore

- I. Recognition of Visitors and Public Comment
 - A. Carol Hutchinson (librarian), Terrie Tucker (library director), Dianne Brumley (Youth/Programs Director),
 - B. Brian Ward (President of Lazerware, Inc.) presented on purchasing new computers for the library.
 1. He showed us a "nuc" which replaces a tower on a desktop computer. It is approximately 4X4X1. It will boot and run a computer in 18 seconds. It is manufactured by Intel.
 2. His company has been in business for 25 years. They have three full time associates to serve libraries. A fourth employee is cross-trained to provide services when needed.
 3. A contract benefit—if it can't be fixed it will be replaced. Contract clients receive priority over non-contract clients. They and their actions are fully insured.
 4. We pay \$7900 a year for Lazerware's services.
 5. They recommend a life cycle on computers of 7 years.
- II. Approval of Minutes
 - A. Correction under VII. A. 3. One Vista would be moved to Legal Self-Help and one moved to be the on-line catalog computer.
 - B. John White motioned and Sue Schultz seconded to approve minutes as corrected. Motioned passed.
- III. Financial Report
 - A. Accountant's Report presented as submitted.
 - B. Claims
 1. Corrections: Cengage/Gale should be \$317.22 instead of \$97.71
 2. Mike Neal motioned and Luanne Negley seconded to approve the claims as corrected. Roll call motioned passed 6-0.
- IV. Director's Report
 - A. Presented as submitted by Terrie Tucker
- V. Youth/Programs Director's Report
 - A. Presented as submitted by Dianne Brumley
 1. An updated budget was attached to the report
- VI. Unfinished Business
 - A. Building Renovation Projects
 1. Main Level Floors: John reported it has been difficult to find a vinyl tile that goes well with the carpet that has been picked. Janet Vayhinger has been very helpful. A vinyl goes in the foyer,

bathrooms, and employee lounge. The vinyl tile that Janet has picked out is priced a little higher than what had been submitted in the bid. This is related to the carpet choices priced by the bidders are middle to lower quality which means less color choices. The employees picked the color of the carpet.

2. Luanne Negley motioned to accept the colors of the carpet, the accent colors and the increase in the price of the tile and move forward with the project. Sue Schultz seconded. Role call vote passed 6-0.

B. New Computers for the Library

1. John White motioned we buy three nuc computers to replace patron computers. Mike Neal seconded. Role call vote passed 6-0.

VII. New Business

A. Designate officer to approve December claims and sign checks (since there is not a December meeting).

1. John White volunteered, Marilyn can be backup.

B. Staff & volunteers Christmas party

1. Mike Neal motioned \$175 be allowed for the Christmas party. John White seconded. Roll call vote passed 6-0.

VIII. Truth In-Taxation Compliance—no report

IX. Other Business—no other business brought before the board.

X. Executive Session—not needed.

Submitted by:

Cynthia Flays-Morris, Secretary