

Lawrence Public Library Board of Trustees Meeting  
Regular Meeting, 7 p.m./Public Library  
Date: 10/20/15

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Marilyn Wagner called the meeting to order at 7:00 p.m. Board members present were: Marilyn Wagner, Mike Neal, Cyndi Hays-Morris, John White, Susan Moore, and Sue Schultz. Absent: Luanne Negley

- I. Recognition of Visitors and Public Comment
  - A. Joyce Abel (librarian), Carol Hutchinson (librarian), Terrie Tucker (library director)
- II. Approval of Minutes
  - A. Susan Moore motioned to accept the minutes as presented. Seconded by Mike Neal. Motion passed
- III. Financial Report
  - A. Accountant's Report
    1. Tax money was received
  - B. Claims—submitted by Librarian Terrie Tucker with no additions or corrections
    1. John White motioned to accept the claims, Susan Moore seconded. Motion passed with a roll call vote
- IV. Director's Report—submitted and reviewed by Terrie Tucker
  - A. Programs
    1. Partnered with Lawrence County Historical Society—Lunch and Learn. The October 7th program was "Laughter and Humor"
    2. The November 4th program will be "Language of Flowers" and December 2nd will be "Music of Irving Berlin"
  - B. Blood Drive—Very successful
  - C. Tables—they are all finished except for one
- V. Youth/Programs Director's Report
  - A. The Animals Creepy Critters program attendance was 43
  - B. Materials are being ordered for the summer reading program next year
  - C. Students have visited from LHS and Parkview
  - D. Friends of the Library met on October 17th. Their next fundraiser will be a chicken dinner on November 8th
- VI. Unfinished Business
  - A. Building Renovation Projects
    1. Main Level Floors: John White reported we had a visit from Janet Vayhinger who looked at the samples from Niehaus. Her choice was shown on the library floor. She suggested a solid color (blue) to use as a border in places such as door entry up to the desk. A discussion was held as to the floor covering choice. It was decided to leave the final decision up to the library staff. The floor will be

installed in January 2016. John has contacted the movers and he will give them a specific date when it is closer.

VII. New Business

A. Updating library computers discussion (per capita req.)

1. Terrie reported we are supposed to be evaluating our technology. The library's patron computers are going on 9 years old. The legal self-help computer uses Windows XP—Microsoft no longer updates Windows XP. The legal self-help center continues to update, but is not compatible with ours. We have four desktops and three laptops (which are Windows Vista).
2. Terrie reported we are networked with other libraries in southern Illinois and so have certain requirements for our computers and so we use Laserware to purchase computers.
3. Terrie is asking for two new computers—the XP computers would be retired; one of the Vista's would be moved to be the Legal self-help computers, and one moved to be the online catalog computer.
4. Marilyn reported \$5500 is left of the money budgeted for computers. The total cost for one computer is \$1089 for a desktop with tower, and \$1138 for a desktop that has the newer type CPU (not a tower).
5. Susan suggested we table the discussion tonight and have a representative from Laserware come to our next meeting to explain what we would get for the price. Terrie will arrange it.

B. Resource sharing—trustee discussion (per capita req.)

1. Discussion on how the library is doing with resource sharing.
  - a. We do the inter-library loan system
  - b. A Lawrence County Public Library Card can be used in other libraries (Robinson, Olney, even in Chicago)
  - c. The board was asked for other ideas for resource sharing—other ways to provide for the community. Examples include cookware sharing, art sharing, or traveling exhibits. It was discussed that we have very little storage for to add some of these things, but a free or low-priced traveling exhibits would be nice.

VIII. Truth In-Taxation Compliance—no report

IX. Other Business

- A. Handrails are in the front and back of the building (back is exit only). Sometimes people park in the back and knock on the back door to come in. Terrie is wondering about liability—the steps are steep. Do we need a sign in the back since it is not a handicapped entrance? Mike suggested putting an "Employee Entrance Only" sign on the outside and "Emergency Exit Only" sign on the inside.
- B. Susan suggested we do not have a December meeting
- C. Terrie received a Director's communication—there was a survey about hours during the holidays. Christmas is on a Friday and Terrie is proposing the library be closed December 26th, the Saturday after

Christmas. It was decided the library would be closed Thursday,  
Friday, Saturday and Sunday for Christmas.

- X. Executive Session—no need for Executive session.
- XI. Meeting adjourned

Submitted by:

Cynthia Hays-Morris, Secretary