

Lawrence Public Library Board of Trustees Meeting
Regular Meeting, 7 p.m./Public Library
Date: 09/15/2015

A public hearing was convened at 6:45 p.m. for the purpose of taking questions and comments on the fiscal year 2016 Lawrence Public Library budget. Present for the hearing were board members John White, Marilyn Wagner, Mike Neal, Cyndi Hays-Morris, Luanne Negley, Susan Moore, Sue Schultz, Terrie Tucker, Don Waggoner, and Dianne Brumley. The meeting was called to an end 6:52 p.m. with no comments from the public.

The Lawrence Public Library Board of Trustees met for its regular monthly meeting. President Marilyn Wagner called the meeting to order at 7:00 p.m. Board members present were: Marilyn Wagner, Mike Neal, Cyndi Hays-Morris, John White, Luanne Negley, Susan Moore, and Sue Schultz. Absent: None

- I. Recognition of Visitors
 - A. Terrie Tucker (library director), Dianne Brumley (Youth/Programs Director), Don Waggoner (former library board member), and Dave Weger (accountant).
 1. Don Waggoner was presented with a card and gift card from the library board in recognition of his 16 years of services to the library.
- II. Approval of Minutes
 - A. Susan Moore motioned to accept the minutes as corrected (correct spelling of Luanne Negley). Seconded by John White. Passed
- III. Financial Report
 - A. Accountant's Report submitted by Dave Weger
 1. Terrie noted a second installment of real estate tax distribution arrived. Dave Weger noted it will be allocated to IMRF first and then the balance placed as needed.
 - B. Claims
 1. Terrie Tucker submitted the claims report. The two questions marks were for bills that have not yet arrived. No additions or changes were noted.
 2. Mike Neal motioned we accept and pay the claims. Luanne Negley seconded. Passed with a role call vote
- IV. Director's Report
 1. Terrie Tucker reviewed her submitted report
 2. Dates of upcoming events were noted
- V. Youth/Programs Director's Report
 1. Dianne Brumley reviewed her submitted report
 2. Upcoming event dates were reviewed
- VI. Unfinished Business
 - A. Building Renovation Projects

1. Main Level Flooring Bids: Susan Moore noted that bids are coming in over what has been budgeted. Marilyn noted there is a little cushion that can possibly be used. Susan asked if all areas on the main floor need to be carpeted. Terrie felt with the entire floor carpeted it would absorb a lot of sound, especially when youth programs are going on. Mike questioned if we could use a less costly type floor in the stacks area.
 2. Susan made a motion to accept Niehaus Lumber bid of \$24,497.89 to carpet the entire library main floor (with the exception of vinyl in the restrooms, employee restroom/lounge, and entry) and to accept Henderson Transfer Co. bid to move the books/stacks for \$5610.00. Sue Schultz seconded the motioned. Motion passed with a roll call vote.
 3. The flooring will be laid in January (first available time for Niehaus).
- VII. New Business
- A. Official approval of FY2016 budget for the operation of the Lawrence Public Library District
 1. Luanne made a motion to accept the budget, Susan seconded. Motion passed with a roll call vote.
 - B. Ordinance#2015-02 to adopt a budget for the fiscal year 2016 for the operation of the Lawrence Public Library District and enact an appropriation ordinance
 1. Presented by Dave Weger (this is a legal document required and drawn from the budget information).
 2. A contingency was put in for \$69,400 in the general fund
 3. The report shows money expected to come in, money expected to be spent, and annual balances. A signed copy will be taken to the courthouse and then it is a legal appropriation.
 4. Motion made by John to accept ordinance no. 1502, seconded by Mike Neal. Motion passed with a roll call vote.
- VIII. Truth In-Taxation Compliance—no discussion
- IX. Other Business—no other business was brought before the board
- X. Executive Session—no need for executive session
- XI. Meeting adjourned

Cynthia Hays-Morris, Secretary